

Proposed
SCCD, INC. BOARD OF DIRECTORS
 Thursday, August 31, 2017
 Boom's - Wagner SD
 Agenda

- | | | |
|------|---|--------------------------------|
| I. | Call to Order | Chairperson |
| | ➤ Roll Call (Attendance Sheet) - Proxy Designation | |
| | ➤ Introduction of guests/staff (as needed) _____ | Chairperson |
| | ➤ Approval of the August 31, 2017 agenda | |
| | ➤ Approval of July 27, 2017 minutes | |
| | ➤ Correspondence and Announcements _____ | Chairperson |
| II. | Consent Calendar | |
| | ➤ Agency Work Report (August) _____ | Executive Director |
| | ➤ Policy Council Report (August agenda) _____ | Policy Council Reps |
| | ➤ Career Development Committee (August 21st agenda) _____ | Director |
| | ➤ SDHSA Board of Directors next meeting September 14th (no networks) _____ | Director/Reps |
| | ➤ Region 8 Head Start Association Board _____ | Rachel Vander Ley |
| | ➤ Other | |
| III. | Fiscal | Director |
| | a. Head Start PA 22 & 20 2017 (monthly budget reports – mailed and presented) | |
| | b. Head Start In-kind - 2017 PA 22-20 & unit totals (mailed and presented) | |
| | c. HS (Child & Adult Nutrition Services) (mailed and presented) | |
| | d. VISA Credit card use report (mailed and presented) | |
| | e. Money Market (Income/Expenses/Receivables) (mailed & presented) | |
| | f. Accounts payable (mailed and/or presented at the meeting) | |
| | g. July retirement plan market value report | |
| | h. Program Improvement Funding project – additional one time supplemental funding – approved | |
| | i. 2016 FYE Agency wide audit – draft report (mailed) and presentation | |
| | j. 2017 Head Start – 1% C.O.L.A. N.O.A. – approved | |
| | k. Duration funding – de-obligation & re-obligation – status | |
| | l. Agency Insurance renewals (volunteers & children) | |
| | m. Other | |
| IV. | Old Business | |
| | ➤ Board Survey _____ | Chairperson/Board |
| | ➤ Personnel _____ | Chairperson/Executive Director |
| | a. Fiscal/HR/Purchasing & ERSEA/Data Administrator & Job Description | |
| | b. Chamberlain Center Disb. Tutor/Bus Monitor – status – re-advertised | |
| | c. Chamberlain Center P.T. TA/Kitchen Assis/Bus Monitor – hire recommendation | |
| | ➤ Under enrollment & reduced enrollment application – approved _____ | Executive Director/Chairperson |
| | ➤ 2016-17 Self-Assessment progress/summary _____ | Exec. Director/Chairperson |
| | ➤ Current Strategic Plan and Program Goals (review/update) _____ | Exec. Director/Chairperson |
| | ➤ 2018 H.S. Continuation Grant renewal (yr 5) _____ | Director |
| | ➤ Dietician Consulting Services contract renewal – status _____ | Exec. Director |
| | ➤ Other | |

V. New Business

- Personnel _____ Chairperson/Director
 - a. Yankton Center Bus Driver
 - b. P.T. Kitchen/Meal Assistant/Bus Monitor
 - c. Mitchell Center Disability Tutor/Bus Monitor resignation
 - d. Lake Andes/Wagner Family Service Worker resignation
- 2016 Agency Annual Report _____ Director/Chairperson
- 2016-17 Program Information Report (PIR) _____ Chairperson/Director
- Regional Mental Health Agreements 2017-18 _____ Chairperson/Director
- Other

VI. Governance Training – New Performance Standards – continuation (update – evaluation – implementation - progress)

- Next meeting **September 28th, 2017 @ 12:00 noon – Boom's Restaurant – Wagner**

VII. Adjournment