

**Proposed
SCCD, INC. BOARD OF DIRECTORS
Thursday, October 19, 2017
Boom's - Wagner SD
Agenda**

- I. Call to Order** _____ Chairperson
- Roll Call (Attendance Sheet) - **Proxy Designation**
 - Introduction of guests/staff (as needed) _____ Chairperson
 - Approval of the **October 19, 2017** agenda
 - Approval of **September 21, 2017** minutes
 - Correspondence and Announcements _____ Chairperson
- II. Consent Calendar**
- Agency Work Report (**October**) _____ Executive Director
 - Policy Council Report (**October** agenda) _____ Policy Council Reps
 - Career Development Committee (next meeting **12-8-17**) _____ Director
 - SDHSA Board of Directors next meeting **November 9th**
(Disb/MH/Behavior Mng.) _____ Director/Reps
 - Health Services Advisory Committee – **11-7-17 @ Mitchell** _____ Committee
 - Region 8 Head Start Association Board (next meeting **11-31-17** Deadwood) _____ Rachel Vander Ley
 - Other
- III. Fiscal** _____ Director
- a. Head Start PA 22 & 20 2017 (**monthly budget reports – mailed and presented**)
 - b. Head Start In-kind - 2017 PA 22-20 & unit totals (**mailed and presented**)
 - c. HS (Child & Adult Nutrition Services) (**presented**)
 - d. VISA Credit card use report (**presented**)
 - e. Money Market (Income/Expenses/Receivables) (**presented**)
 - f. Accounts payable (**presented at the meeting**)
 - g. September retirement plan market value report
 - h. Duration funding – de-obligation & re-obligation – **request for C.O.B. - status**
 - i. 2017 budget revision (PA 22 Head Start) request – Head Start
 - j. 2018 H.S. Continuation Grant renewal - status
 - k. 2016 990 non-profit tax return
 - l. 2017 budget projections/budget revisions
 - m. Tech Solutions IT contract renewal
 - n. Surplus property disposal – status
 - o. Other
- IV. Old Business**
- Personnel _____ Chairperson/Executive Director
 - a. Mitchell Center Disb. Tutor/Bus Monitor – status
 - b. Bridgewater/Emery PT Teacher Assistant - status
 - c. Chamberlain Center Teacher – status
 - Annual Report status _____ Exec. Director/Chairperson

- NCD/VCA FBI ORI Application – approved _____ Exec. Director/Chairperson
- Scheduling of Planning Meeting dates _____ Chairperson
- Other

V. New Business

- 2017-18 Self-Assessment process/plan _____ Chairperson/Director
- P. Council Friend of Head Start Rep. nomination (P.C. & SDHSA) _____ Chairperson/Board
- Cleverex Systems Inc. web-based data program renewal/vs. Child Plus _____ Chairperson/Director
- Staff/Board Holiday Luncheon (December 8th) _____ Chairperson
- Other

VI. Governance Training

- Next meeting **November 16th, 2017 @ 12:00 noon – Boom’s Restaurant – Wagner**

VII. Adjournment