Individual School Readiness/Transition Plan and Checklist

Child Name _____ ☐ **Returning**

Center/Combination Teacher _____

Home Base Teacher _____

Parent _____

1. Ready Child: (Developmental & Social Skills, Child Health Status) Child - School

List what has been completed for Ready Child:

- ☐ Child practice rituals at H.S. center ex: snack, lining up, lunch, PALS & riding bus
- ☐ Child visits H.S. classroom with parent in the spring
- ☐ Completed dental, physical, & immunizations

2. Ready Family: (Family Activities to Support School Readiness) Family - School

List what has been completed for Ready Family:

- ☐ Family/child meet H.S. teacher
- ☐ Family/child attends open house at H.S. center
- ☐ Families share individual school readiness information with H.S. teacher (ex. transition plan, developmental learning report, wellness information)
- ☐ Works on inkind weekly to promote ready child through follow-up activities
- ☐ Family make commitment to be involved in home visits & PALS to best support families

3. Ready School: (Transition Activity to Support School Readiness) Head Start - School

List what activities are completed to promote Ready School:

- ☐ H.S. child/ parent/teacher visit H.S. classroom and attend open house
- ☐ H.S. center teacher speak at parent meetings
- ☐ Joint sharing of school readiness expectations with all H.S. staff
- ☐ Head Start informs families of school readiness event in community
- ☐ Share school readiness resources at parent meeting in preparation for the next school
- ☐ Two way communication between home base & center base or combination program

Team Member Signatures:

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Parent – Time 1 ***Date*** ***Parent – Time 2*** ***Date***

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Head Start Staff – Time 1 ***Date*** ***Head Start Staff – Time 2*** ***Date***