

Week Of: \_\_\_\_\_

Unit: \_\_\_\_\_

## Point Of Service Weekly Log

Child		Monday _____		Tuesday _____		Wednesday _____		Thursday _____		Friday _____	
		Lunch	Pick One	Lunch	Pick One	Lunch	Pick One	Lunch	Pick One	Lunch	Pick One
1											
2											
3											
4											
5											
6											
7											
8											
9											
10											
11											
12											
13											
14											
15											
16											
17											
18											
19										<b>Office Use Only</b>	
20										Lunch	
21										Pick One	
<b># of HS Meals</b>											
<b># of Staff/Volunteer Meals</b>											
<b># of Other Meals (i.e. siblings, cousins, etc)</b>											
<b>Total Meals for the day:</b>											

**Reasons for Absences**

(1) Health Reasons	(4) Inclement Weather	(7) Out of Town	(10) Not Coming/Other Appts
(2) Lack of Transportation	(5) Working/School	(8) Staff Rescheduled	(11) With Absent Parent
(3) Family Emergency	(6) Unknown	(9) Pre-School	(12) Tardy or Left Early