



**SOUTH CENTRAL CHILD DEVELOPMENT, INC.
HEALTH SERVICES ADVISORY COMMITTEE
*** Meeting Minutes ***
Tuesday, April 5, 2022
Minerva's – Yankton, SD and Zoom
11:30 am**

Committee Members Present:

Tami Ambrosion, MA – Lewis & Clark – Youth & Family Serv. Director – Zoom
Sandy VandenHoek – RN – Governing Board, SCCD, Inc. - in-person
Rena Gerlach – PA, Pediatrics – Zoom
Carol Stewart, DNP, CNP – Director, Graduate Nursing Program – in person
Dr. James Torsney, Optometrist - in person
Dr. C. Nolan Carson III, DDS – Carson Family Dentistry – in-person
Sister Thecla Holzbauer – MS, RD, LN – Registered Dietician – in-person

Staff/Guests Present:

Dr. Tamra Hummel - Head Start Program Executive Director – Zoom
Jessica Schulte – Head Start Parent and Program Support Specialist – in-person
Kari Wynia – Head Start Health/Safety/Nutrition Coordinator – in person
Julie Nohr – Head Start Mental Health Services – in person

1. Call the meeting to order and introductions

The meeting was called to order at 11:30 am by Kari Wynia, Health Coordinator.

2. Note takers for the meeting were Kari Wynia & Julie Nohr.

3. Motion to approve the April 5, 2022 meeting agenda or any additions.

Motion: Sandy VandenHoek

Second: Dr. Torsney

Motion carried

4. Motion to approve the minutes of the November 2, 2021 & January 6, 2022 meeting and/or corrections.

Motion: Sandy VandenHoek

Second: Dr. Torsney

Motion carried

Reports

Early Childhood & Health Services Team Reports

- a) Health/Nutrition update and data
 - Federal Review
 - CACFP Inspections
- b) Vision, hearing, heights and weights
- c) Staff / Partner sites First Aide & CPR
- d) Environmental Health & Safety update (C+ on-going monitoring)
 - SCCD Environmental Checklist Updates

The committee reviewed the form and had the following change – the smoke detector batteries need to be changed in October and April – should not say “as needed”.

Motion: Dr. Torsney

Second: Sister Thecla

Motion carried

- e) Mental Health Services update and data/PIR
 - Behavior Observation at Center Sites
- f) Ed/Disabilities Services update and data/PIR

Old Business

1. *Lead Machine/Medtox*

We received our lead machine and performed lead testing last spring – and then due to a shortage supplies were not available. Testing kits are available once again and are currently being used.

The Health Coordinator has completed over 50 tests to date.

New Business

- 1.** The PA 22 Budget was presented by Kari Wynia, Health Coordinator and budget line items specific to the work of this committee was reviewed. Motion to approve the PA 22 Budget.

Motion: Dr. Torsney

Second: Renae Gerlach

Motion carried

2. *New Policies*

- a. Individualized Health Plan Policy
- b. CPR/AED/First Aid Policy

Motion to approve a-b.

Motion: Sandy VandenHoek

Second: Sister Thecla

Motion carried

Existing Policies with Changes

- a. Determining Child's Health Status
- b. Lead Assessment Policy
- c. Monitoring Nutrition Services Policy
- d. Nutrition Training Policy

Sister Thecla inquired about who evaluates menus for contracted sites. Kari will check into this.

Motion to approve changes to a-d.

Motion: Sandy VandenHoek

Second: Sister Thecla

Motion carried

3. *Partnerships/Agreements/MOU's*

Members were informed the MOU's will be going out to providers in April. Dr. Torsney requested his office receive a MOU.

4. *COVID/Masking/Vaccination Updates*

Currently there is a stay in the Supreme Court regarding the requirement of masking and vaccinations.

5. *Mt. Marty Students*

The Health Coordinator informed members that the Mt. Marty students will be coming in April to the Head Start sites at Yankton Center, Wagner, and Lake Andes to do spring growth assessments which consists of heights and weights.

6. *HSAC Meeting Reminders*

Members were informed that this committee meets twice a year. The meetings are always held the first Tuesday of the month in April and November. The central office will send out an email reminder a couple months ahead to remind them of the upcoming meeting.

7. Carol Stewart informed the committee she is recommending a new committee member – Michele Rohde (Michele.rohde@mountmarty.edu) who oversees the undergrad program at Mt. Marty. She will be invited and seated at the next meeting in November.

8. *Next meeting dates: November 1, 2022 & April 4, 2023*

9. Adjournment @ 12:05 pm

Motion: Carol Stewart

Second: Dr. Torsney

Motion carried